



# UGANDA CHRISTIAN UNIVERSITY

A Centre of Excellence in the Heart of Africa

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## OFFICE OF THE DEPUTY VICE CHANCELLOR FOR ACADEMIC AFFAIRS APPLICATION FOR ADMISSION TO POSTGRADUATE PROGRAMMES.....(YEAR)

**NOTE:** Transcript copies of both 'O' level and 'A' level result slips/Certificate, other qualifications, Curriculum Vitae, and birth certificate should be attached to this form.

All academic records in a language other than English must be accompanied by a certified English translation. At registration, originals shall be required.

Initially the selection letter for admission for those who qualify is provisional. It does not give the applicant an entitlement to a place at the University. It is subject to confirmation according to the instructions set in it.

### PLEASE FILL THIS IN CAPITAL LETTERS

**CHOICE OF INTAKE:** (Indicate if January, May, September Intake)

### SECTION 1:

1.0 Programme being applied for .....

#### 1.0.1 CHOICE OF CAMPUS/COLLEGE (Please tick only one)

- Main Campus (Mukono)       Bishop Barham University College (Kabale)  
 Kampala Campus       Mbale Campus       Arua Campus

### 1.1: APPLICANT'S PERSONAL INFORMATION

Name: (use name on academic documents)		Surname:	
		Other name:	
Title: (Rev., Dr., Mr., Miss, Mrs.)			
Gender:	Male:		
	Female:		
Date of birth:	DD:	MM:	YYY:
Nationality:			
Country of residence:			
Home district:			
Home diocese:			
Religious affiliation: (if Christian, state denomination)			
Marital status:	Single:		
	Married (attach marriage certificate):		
	Others specify:		
	Type of marriage:		
	Name of spouse:		
Number of children:			

### 1.2: DISABILITY

Do you have any disability? Yes  No

- Chronic Illness
- Physical Disability
- Impairment (Hearing, Speaking, Seeing, etc)
- Others

Briefly state nature of disability \_\_\_\_\_  
\_\_\_\_\_

### 1.3: APPLICANT'S CONTACT

Postal contact:	P.O. Box:	Town:
	Country	
Telephone:	Email:	

### 1.3 PARENTS/GUARDIANS

*Give details of Parents, Guardian and where applicable the sponsor*

	Father/Legal guardian	Mother/Legal guardian	Sponsor (if applicable)
Name			
P.O. box			
Town			
Telephone			
Email			

### 1.4 EMPLOYMENT RECORD

Name and address of employer	Designation	From	To

## SECTION 2: EDUCATION BACKGROUND

*2.0 Secondary Schools, Colleges and Universities attended (Give names dates, qualifications and grades )*

Name and address of School/Institution	From	To	Qualification

2.1. Other professional qualifications (with dates)

.....  
.....

2.2. Kindly use a separate sheet of paper and write a one page support letter stating in particular:

- a. Your reasons for selecting this course,
- b. A brief summary of your previous work experience.

2.3. Names and address of two referees who are familiar with your academic ability and performance.

(Please forward the attached Reference forms for them to fill.)

	Referee 1	Referee 2
Name		
P.O. Box		
Town		
Country		
Telephone		
Email		

**SECTION 3.0. THE CHRISTIAN PHILOSOPHY OF UGANDA CHRISTIAN UNIVERSITY**

From University Charter, Section 8; Adopted, 10 January 2002

The Christian Philosophy of Uganda Christian University is summarized in the motto: "God the Beginning and the End" and is articulated more fully in the "Instruments of Identity," a statement approved by the House of Bishops of the Church of Uganda on 23 November 2000.

- (1) *Rule of Faith:* Seeking to love God with all our heart, as He has revealed Himself, we believe in the articles of the Christian Faith.
  - (a) There is One God in Three Persons, the Holy Trinity. God is known partially in various times and cultures but is fully revealed in Scripture as the Father, the Son, and the Holy Spirit.
  - (b) God the Father is the Source and Head of the Holy Trinity and possesses all authority in heaven and earth. He created the world, all things visible and invisible, and He is the ground of all truth.
  - (c) God the Son, our Lord Jesus Christ, is truly God and truly Man, born of the Holy Spirit by the Virgin Mary, risen bodily from the dead, and seated at the right hand of the Father.
  - (d) Jesus Christ is the unique Saviour, the Sinless One and Sin-Bearer, who died on the Cross in our place so that all who believe in Him might have eternal life. By God's grace, His elect people are saved through faith alone, being reckoned righteous for His sake.
  - (e) Believers are sanctified by the Holy Spirit the Counselor, Who distributes gifts, produces the fruit of good works, and unites His Church in love.
  - (f) Holy Scripture, the Old and New Testaments, is God's Word written, and its authors, moved by the Holy Spirit, spoke from God. The Bible contains all things necessary for salvation and is the final authority in matters of faith and practice.
  - (g) Jesus Christ is Lord and has received all authority in heaven and earth. In obedience to His Great Commission, believers are committed to personal evangelism, discipleship, social responsibility, and world evangelisation.
  - (h) Christ will come again in glory to judge the living and the dead, some to eternal life and some to eternal death.
- (2) *Rule of Life:* Seeking to love our neighbours as ourselves, we promise:
  - (a) to worship the one true God and avoid polytheistic worship and the invoking of ancestral spirits or other powers;
  - (b) to avoid swearing and disparaging talk about God, or gossip about our neighbour;
  - (c) to respect public times of worship and rest;
  - (d) to respect the legitimate authority of the state, the family, the Church, and the University, observing University rules and not participating in any public riot;
  - (e) to uphold the human and civil rights of persons regardless of race, class, ethnic group, or gender, including the unborn, and to renounce any physical or verbal abuse of another person;
  - (f) to shun all sexual immorality, polygamy, adultery, fornication and homosexual practice;
  - (g) not to steal or engage in financial dishonesty of any kind;
  - (h) to tell the truth and renounce all forms of plagiarism and false testimony;
  - (i) to dress decently and treat each other with decency and purity;
  - (j) to exercise moderation in all things, avoiding abuse of body and soul through alcohol, tobacco, drugs, pornography, or gambling.
- (3) *Rule of Prayer.* Seeking to love God with all our soul and spirit, we promise:
  - (a) to worship and participate regularly in a congregation and/or in the University Chapel;
  - (b) to maintain a discipline of Bible reading and prayer;
  - (c) to give generously to the work of the Lord and to the poor and needy.

I, .....affirm and  
(Name)

Subscribe to the Christian Philosophy of Uganda Christian University as laid out above.

Signed: ..... Date:.....

**SECTION 4.0: DECLARATION**

4.1. It should be noted by all applicants that:

1. Pursuing two or more academic programmes simultaneously is only acceptable with permission from University senate

2. All cases of Impersonation, Falsification of Documents or giving False/Incomplete information whenever discovered either at registration or afterwards will lead to automatic CANCELLATION OF ADMISSION and prosecution in the Uganda Courts of Law.

I have noted and understood the implication of giving incomplete/incorrect information. I confirm that all the information given in this form is correct.

Signature of Applicant ..... Date: .....

**SECTION 5.0. FOR OFFICIAL USE ONLY**

5.0 Recommendation by the School .....

(i) Meeting ..... Date: ..... Minute:.....

(ii) Supervisor(s)

a. Name .....

Address .....

b. Name .....

Address: .....

Signature: .....

5.1 Approved by the Admissions Board Meeting .....Date: .....

Minute: .....

For the degree of ..... by

(a) Thesis / research

(b) Course-work and Dissertation/Project

(c) Course-work alone

.2 Effective date of registration .....

**6.0. ADDITIONAL INFORMATION**

How did you learn about Uganda Christian University (Tick as appropriate)			
<input type="checkbox"/> Friend who are students at UCU			
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Church		
<input type="checkbox"/> Internet	<input type="checkbox"/> Exhibitions	<input type="checkbox"/> Others _____	

Why do you wish to study at Uganda Christian University?

.....  
.....  
.....

**7.0. PROCEDURE OF APPLICATION**

Applicants are required to pay a nonrefundable application fee of Ush. 50,000/= or \$25 at any **University bankers** in Uganda then proceed to the Academic office and present a receipt at the front desk to obtain an application form.

- Apply by filling application forms and observe all the application deadlines
- Check for the results of your application on the date specified
- If admitted pick admission letter on the date specified

**In addition applicants may**

- Download application forms from the websites at [www.ucu.ac.ug/admissions](http://www.ucu.ac.ug/admissions) and fill and return them
- International students admitted, may request for admission letters by email ([admissions@ucu.ac.ug](mailto:admissions@ucu.ac.ug))



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## Academic Referee's Letter of Recommendation

### SECTION A: (to be filled by the Applicant).

Full Name of Applicant .....

Programme applied for .....

Name of Referee .....

### SECTION B: (To be filled by the Referee)

Please write candidly about the applicant. You may use the other side of this form or attach a letter to this form.

Indicate how long and in what capacity you have known the applicant. Comment on the applicant's qualifications and potential for advanced study in the field specified as well as his/her promise of professional success. In describing such attributes as motivation, intellect and maturity, please comment on both the strong and weak points.

*In order to keep your comments confidential, we ask that you complete and sign this form, seal it in an envelope, sign along the sealed flap of the envelope and return it to the applicant to include with his or her other application materials.*

1. I have known the applicant for a period of ..... years.

2. He/She was/is ..... (Form of acquaintance).

3. In my opinion the applicant's qualifications and potential for advanced study in the specified field is:

(tick as applicable).

Excellent

Very good

Good

Fair

Poor

4. How do you rate the candidate on the following attributes: (tick as applicable)

Attribute	Below 50%	50-59%	60-79%	80 & above
a) Maturity	_____	_____	_____	_____
b) Academic Ability	_____	_____	_____	_____
c) Intellectual Potential	_____	_____	_____	_____

Attribute	Below 50%	50-59%	60-79%	80 & above
d) Creativity and Originality	_____	_____	_____	_____
e) Motivation for Graduate study	_____	_____	_____	_____
f) Writing skills	_____	_____	_____	_____
g) Inter-personal relations	_____	_____	_____	_____

5. Do you recommend this applicant: (Tick as applicable)

Highly recommended	<input type="checkbox"/>	Recommended	<input type="checkbox"/>
Recommend with reservation	<input type="checkbox"/>	do not recommend.	<input type="checkbox"/>

Briefly explain why .....

.....

6. Additional Comments

Please use the space below for additional information, if any, which you believe would be helpful in assessing the candidate's application for postgraduate study.

6.1 Examples of Applicant's Intellectual abilities .....

.....

6.2 Examples of Applicant's Strengths .....

6.3 Comment on Moral and Leadership Qualities of the Applicant

.....

.....

7. Name of Referee .....

8 Address .....

Tel. No. Office ..... Tel No (Mob) .....

E-mail address: .....

9. Position .....

10. Signature ..... Date .....

**-Thank you**